

University Center of International Programmes of Studies (UCIPS)

2025

### Information Technology & Communications Facilities and Services

### IHU UCIPS ITC/IT Department Mr. Evangelos Grigoropoulos



## The Student Dashboard

### **IHU UCIPS STUDENTS**

### ALL SERVICES IN ONE PLACE



Business Gateway Find a job / internship	Career Office The university's career office services	Dissertations List of dissertation topics		
E-learn Asynchronous learning environment	E-mail Online webmail platform	Erasmus Placements List of Erasmus placement offers	First time     Existing u     Existing u     Existing u	
Eduroam and WiFi Internet access services	Library Book Catalogue OPAC - Online Public Access Catalogue	Library Electronic Databases Alphabetical list of electronic databases	• Frequenti • Uniportal • E-mail	
Library Website The website of the IHU Library and Information Centre	Manuals List of Manuals for university services	Repository Scholarly material of the university	• E-learn • Main web • Manuals • IT Dept Po • Contact IT	
Schedule Daily, weekly, monthly schedule of courses	Tax details Fill in your tax information and details	Uniportal View your Grades		
VPN Virtual private networking usage	Webpage The main IHU webpage			

guideline

#### IU UCIPS accounts

Reset your E-mail password Reset your F-learn password eset your VPN password

#### uent

Asked Questions

### students.ihu.edu.gr

## How you can access IHU's e-Services

Types of accounts:

• Email Account: Live IHU Mail

Username/email address: FirstNameLastName@ihu.edu.gr (djones@ihu.edu.gr)

- Uregister Account: e-learning, Uniportal
   Username: FirstNameLastName (e.g djones)
- VPN account: Connect to IHU's Virtual Private Network, RLabs

**Username:** FirstName**LastName** (as in the Uregister account, but not the same password)



## How to get your login credentials (1/2)

### IHU UCIPS STUDENTS

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Schedule Daily, weekly, monthly schedule of courses	Tax details Fill in your tax information and details	Uniportal View your Grades
VPN Virtual private networking usage guideline	Webpage The main IHU webpage	

#### A Your IHU UCIPS accounts

First time users - Get your login credentials Existing users - Reset your E-mail password Existing users - Reset your E-learn password Existing users - Reset your VPN password

#### Frequent

Frequently Asked Questions
 Uniportal
 E-mari
 E-mari
 Main website
 Manuals
 Fr Dept Portal
 Contact IT Dept

#### **A**Your IHU accounts

First time users - Get your login credentials

- Existing users Reser your E-mail password
- Existing users Reset your E-learn password
- Existing users Reset your VPN password

## How to get your login credentials (2/2)

#### Your IHU UCIPS Accounts

This process is for students at **IHU UCIPS** and for their first access to their accounts. If you already have access please <u>click here</u> and choose the password reset options

Step 1: E-mail

Get access to your IHU UCIPS e-mail account

Step 2: Uregister account

Please complete this step first before moving on to the third

Activate your uregister account

Step 3: Log in to the e-learning platform

<u>∠ Log in and update your profile</u>

Step 4: VPN Connection

VPN Connection Manual

Set your VPN password

IHU UCIPS IT: it-thermi@ihu.gr

#### Step 1

- Fill in the form and follow the instructions sent to your personal e-mail
- Get your e-mail account username & password

#### Step 2

Instructions for accessing your Uregister account

#### Step 3

 Login to the e-Learn platform to verify that you have activated your Uregister account properly

Step 4

Set your VPN password



## Live Mail

1 Office 365			Outlook Calendar People	•• Georgia Georgiadou 👻 🍄 📍
🕀 new mail	search mail and people	Q	Welcome to IHU!!!	*
	all unread to me f	lagged	← REPLY	← REPLY ALL → FORWARD ····
«	INBOX	CONVERSATIONS BY DATE 👻		mark as read
∡ Favorites Inbox 1	✓ IHU Support Welcome to IHU!!! IHU welcomes its new stud	× I► 13:07 Jents and wishes them	Thu 03/10/2013 13:07	
Sent Items	-		To: Georgia Georgiadou;	
Drafts			IHU welcomes its new students and w	ishes them
🔺 Georgia Georgiadou				
Inbox 1				
Drafts				
Sent Items				
Deleted Items				
Junk Email				
Notes				

www.ihu.gr/livemail



### Live Mail



### Change your password the first time you login

©2018 Microsoft Terms of use Privacy & cookie



#### INTERNATIONAL HELLENIC UNIVERSITY



#### ■ E-learning support

For any questions or problems please contact the IHU Support Team at elearn@ihu.edu.gr

#### **≡** Login

Log in using your uregister account

Learn more...

All login options

#### Navigation

Home Home

> Courses

Search Courses	

#### Course categories

-

- ▶ Executive MBA (3)
- MSc in Banking and Finance (2)
- MSC in Management (2)
- ▶ MSC in Strategic Product Design (₄)
- MSc in Environmental Management and Sustainability (7)
- MSc in International Accounting, Auditing and Financial Management (1)
- MSc in Hospitality and Tourism Management (4)
- > LLM in Transnational and European Commercial law, Banking Law, Arbitration/Mediation (3)
- MSc in Energy Law, Business, Regulation and Policy
- MA in Art Law and Arts Management (1)

### https://elearn-ucips.ihu.gr



## **E-learn**

Courses		ł
■ Navigation	Search Courses Go	
Dashboard     Site pages     Wy courses     MVPT1819BS     Courses	<ul> <li>MSc in Bioeconomy: Biotechnology and Law</li> <li>MSc in Data Science</li> <li>Master Programme in Orthodox Ecumenical Theology</li> </ul>	
Administration Site administration Search	<ul> <li>Master Programme in Orthodox Ecdmenical Meology</li> <li>MSc in Smart Cities and Communities (EMJMD – Erasmus+)</li> <li>SEBALS Innovation &amp; Entrepreneurship 2019</li> <li>Lifelong Learning Programmes</li> <li>Miscellaneous</li> </ul>	
	4     1     2   Add a new course Courses pending approval	



### Course layout

0

■ Navigation	Professional Skills Development	
8 Home		
🚯 Dashboard	News forum	
> Site pages	Hidden from students	
<ul> <li>My courses</li> </ul>		
> MVPT1819BS	Course evaluation 17 - 18	
~ Courses	O of 8 Submitted	
<ul> <li>Executive MBA</li> </ul>	Hidden from students	
> EMBA18		
> EMBA 19	PSD I Course Material	
> EMBA 20		
~ EMBA 21	COURSEWORK PSD-I Teambuilding2021	
> BUSTRA2021EMBA		
> ENTINNO2021EMBA	PRESENTATION PSD-1 reambuilding2021	
> MARMAN2122EMBA21	Coursework submission PSD I	
> ICF21	Due 1 March 2021	
> CORF21	8 of 8 Submitted	
> BL21	<b>G</b> of o damitica	
> BESEM21	PSD II Course Material	
> TOM2021EMBA		
> BES2021EMBA	2021 PSD-Module II INDIVIDUAL-Coursework	
> CMAN2021EMBA		
> FTRP2021EMBA	2021 PSD-Module II Reference-Material	
PROFSD21EMBA	Coursework submission PSD II	
> Participants	Due 17 May 2021	
Badges	t due 17 may 2021	
Competencies	0 3 of 8 Submitted	
I Grades	PSD III Course Material	
> Professional Skills Development	F3D III Course Material	
> PSD I Course Material	Coursework submission PSD III	
> PSD II Course Material		
> PSD III Course Material	1 Due 14 June 2021	
> PSD IV Course Material	5 of 8 Submitted	
> EMBA 22	2021 PSD-Module3 INDIVIDUAL Coursework	
> IE1718Mamt	<b>V</b>	

## Uniportal

Web Portal						English 🚟 🗸 t.dokimastikou 🗸	
						Student data	
Welcome, t.dokimastikou	🕿 Student data	(1) Personal Data					
	General data						
ΚΙΜΑΣΤΙΚΟΥ ΤΑΣΟΥΛΑ (120) jistered: Fall 2021 - 2022	Department	LLM in Transnational and European C	Programme	LLM in Transnational and E	European C Academic E-mail	÷	
	Student status	Active	Current syllabus	2021	Current	1	
< Profile	Current period	Fall	Student Number	120	Student Institution Number	363	
Student data	Academic ID		Orientation	*	Sub-orientation	a	
Programme ~	UEN	120	Second orientation	S.	Second sub- orientation		
Registrations	Comment for Student	-	Fees		Part-time		
Exams	Admission Data					2	
	Admission syllabus	2020	Admission	1			
<sup>2</sup> Theses	Admission period	Fall	Admission type	Με αίτηση			
Practices	Advisor instructor	r					
Grades 🗸	Supervisor firstname		https://uniportal.ihu.gr				
Cartificator	lastname	-					
Certificates	email			$\checkmark$	Access infor	mation about you	ır
Scholarships 🗸 🗸					exam grades	5	
) User manual				$\checkmark$	Register for	vour semester co	urs

✓ Login with your **Uregister** account



## Virtual Private Network (VPN)

- Access to online resources such as databases and journals available in IHU Library's portal
- Remote Access to Lab Computers (for some courses) with Rlabs platform.
- It is **crucial** that you disconnect from **VPN** once your work is done.

## Remote Labs (RLabs)

INTERNATIONAL HELLENIC UNIVERSITY

University Center of International Programmes of Studies (UCIPS)

### **Remote Labs**

Remote Labs provides access to the IHU Laboratory computers in a similar way to Remote Desktop applications but from within your web browser. No other program is required to use it except from a modern web browser. Any operating system is supported (Windows, Linux, Mac).

#### Login

To Login you need to use your **IHU VPN account credentials**. The VPN account is different than the uregister account, but the username is the same. If you want to reset your VPN account password, please visit: https://support.ihu.edu.gr/reset\_password/

You don't need to be connected to IHU VPN, just use the VPN account credentials.

### https://rlabs.ihu.edu.gr

- Remote Access to IHU Lab PCs
- Login with VPN account





About Undergraduate studies

Postgraduate studies Academic Units

### IT Department UCIPS (Thermi)

Home / IT Department UCIPS (Thermi)

The IT Dept of the University Center of International Programmes of Studies (UCIPS) in the International Hellenic University is responsible for:

- The support and maintenance of the data/VoIP network and computer facilities in the Thermi Campus of the International Hellenic University.
- The development and support of electronic services provided to the students and the academic staff of UCIPS.
- The development and support of electronic services provided to the central administration of the International Hellenic University and to the administrative units based in Thermi Campus

### www.ihu.gr/it-thermi



### **Useful Resources**



University Center of International Programmes of Studies (UCIPS)

IHU UCIPS IT Department: servicedesk@ihu.edu.gr | +30 2310 807.510

#### **IHU manuals**

- 1. IHU ITC Department Presentation
  - 2. International Hellenic University Live Mail
  - 3. IHU E-mail self-service password reset
  - 4. Uregister account activation
  - 5. E-learning platform brief manual
  - 6. The IHU Virtual Private Network service
  - 7. Eduroam and IHU-WiFi configuration instructions
- 8. Zoom manual for online lectures and meetings
- 9. Skype for Business guide (web app)
- 10. Digital Certificates by HARICA
- 11. Policy and rules for computer lab use
- 12. Printing / photocopying using cards

### www.ihu.edu.gr/manuals



## **Facilities**

- Internet connection provided by the Greek Research and Technology Network (GRNET)
- 3 Computer Labs (78 workstations) open 24/7 and available to students if not occupied for classes/labs.
- I2 workstations in Library



## **Distance Learning Infrastructure**





## **Collaboration & Distance Education Support**

zoom

### Zoom online video conferencing software (zoom.us)







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### Wireless connection





#### SSID: eduroam

- http://cat.eduroam.org
- Download and run the eduroam installer
- Login with your uregister account credentials
- Add @ihu.gr to your username
  - Instructions @ https://www.ihu.gr/en/it-thermi#wifi



Welcome to eduroam CAT

#### Connect your device to eduroam®

Click here to download your eduroam® installer

eduroam CAT - Release <u>CAT-2.0-beta3</u> © 2011-2018 GÉANT Association on behalf of the GÉANT Projects funded by EU; and others <u>Full Copyright and</u> <u>Licenses</u> eduroam@ Privacy Notice European Commission Communications Networks, Content and Technology



## How to contact the I.T. Dept.

- Office hours :
  - 09:00 21:00 on weekdays
  - during class hours in the weekends
- You can contact us:
  - by phone: +30 2310-807.510
  - by e-mail : servicedesk@ihu.edu.gr it-thermi@ihu.gr

We hope that you can visit us in person soon:
 Building A, 1st floor (open door policy)



### Who we are

- Department Head
  - Mr. Charalampos Kapetanidis
- Department Staff
  - Dr. Fotis Liotopoulos
  - Dr. Ilias Nitsos
  - Dr. Evangelos Banos
  - Mr. Evangelos Grigoropoulos



# for your attention!