



2018

International Hellenic University  
Information Technology &  
Communications  
Facilities and Services

IHU ITC Department




# Student dashboard



**Business Gateway**  
Find a job / internship

**Career Office**  
The university's career office services

**Dissertations**  
List of dissertation topics

 **Your IHU accounts**  
• Get your login credentials

**E-learn**  
Asynchronous learning environment

**E-mail**  
Online webmail platform

**Erasmus Placements**  
List of Erasmus placement offers

 **Frequent**  
• E-mail  
• E-learn  
• Main website  
• Manuals

**Eduroam and WiFi**  
Internet access services

**Manuals**  
List of Manuals for university services

**Printing / Photocopying**  
Instructions on how to use cards for printing / photocopying

**Repository**  
Scholarly material of the university

**Schedule**  
Daily, weekly, monthly schedule of courses

**Staff info**  
IHU Contact information

[students.ihu.edu.gr](https://students.ihu.edu.gr)



## How can you access e-services

Two types of accounts:

- **Email Account:** Log in to the Live IHU Mail or e-mail client (e.g. Microsoft Outlook, Thunderbird)

*Username/email address:*

**FirstName.LastName@ihu.edu.gr**

(e.grigoropoulos@ihu.edu.gr)

- **Domain (Academic) Account:** Login to **e-learning platform** and other e-services, set up **vpn** etc.

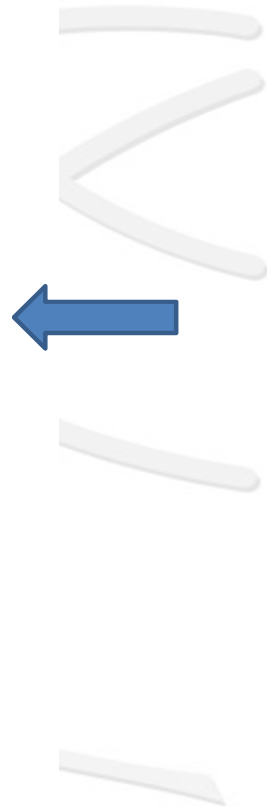
*Username:* **FirstName.LastName** (e.g e.grigoropoulos)



# How to get your login credentials (1/2)



<b>Business Gateway</b> Find a job / internship	<b>Career Office</b> The university's career office services	<b>Dissertations</b> List of dissertation topics	<b>Your IHU accounts</b> • Get your login credentials
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# How to get your login credentials (2/2)

## Your IHU Accounts

### Step 1: E-mail

**Get access to your IHU e-mail account**

*Please complete this step first before moving on to the second*

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### Step 2: E-learn

**Get access to your IHU e-learn account**

I.H.U. IT Support Unit - [support@ihu.edu.gr](mailto:support@ihu.edu.gr)





# Password Security Issues

## The IT Department

- will **NEVER** ask you for your password.
- **does not store** your clear text passwords and
- **can only reset passwords** for you. (but you can also DIY)

Do **NOT** reveal or share your password.

Do **NOT** use the same password for websites and services (yahoo, linkedin, gmail etc)

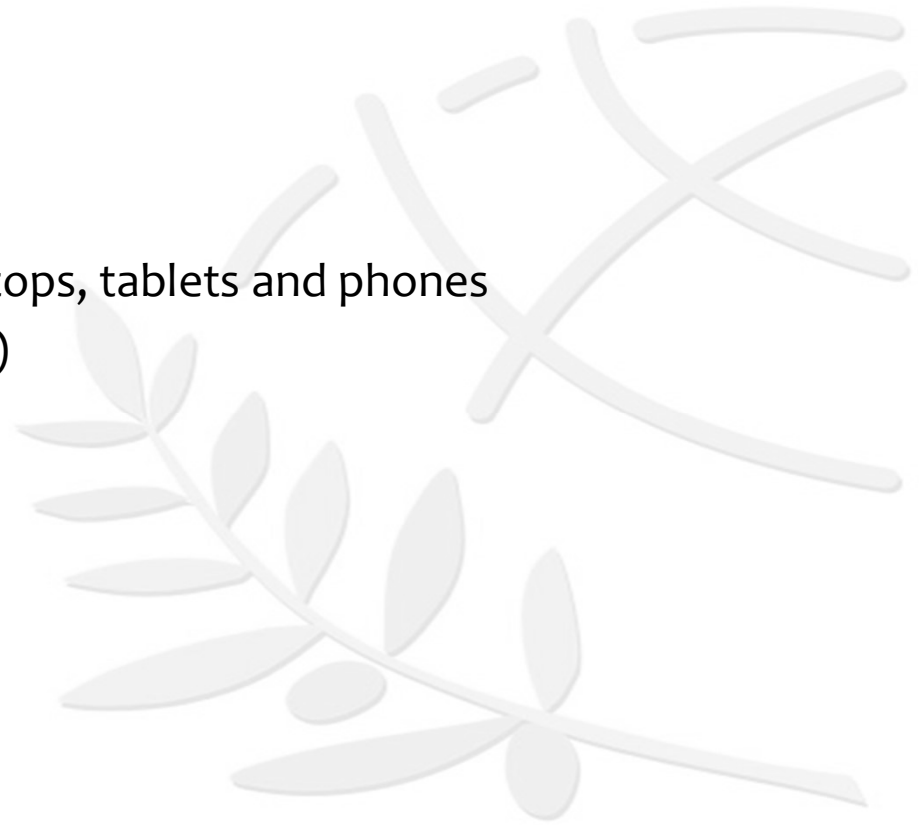
Do **NOT** Reply to specially crafted “social engineering” emails. Try to contact the department that allegedly send them first.

Do **NOT** forget to **logout** when using shared computers (e.g. in our computer labs, or in an internet Cafe).



# IHU Live Mail

- Available at: <http://live.ihu.edu.gr>
- Microsoft Office365 for Education
  - Live e-Mail (50GB)
  - Microsoft Office 2016 installation on laptops, tablets and phones
  - 1TB of storage space (through OneDrive)
- Functional webmail environment
- E-mails are available anytime/ anywhere

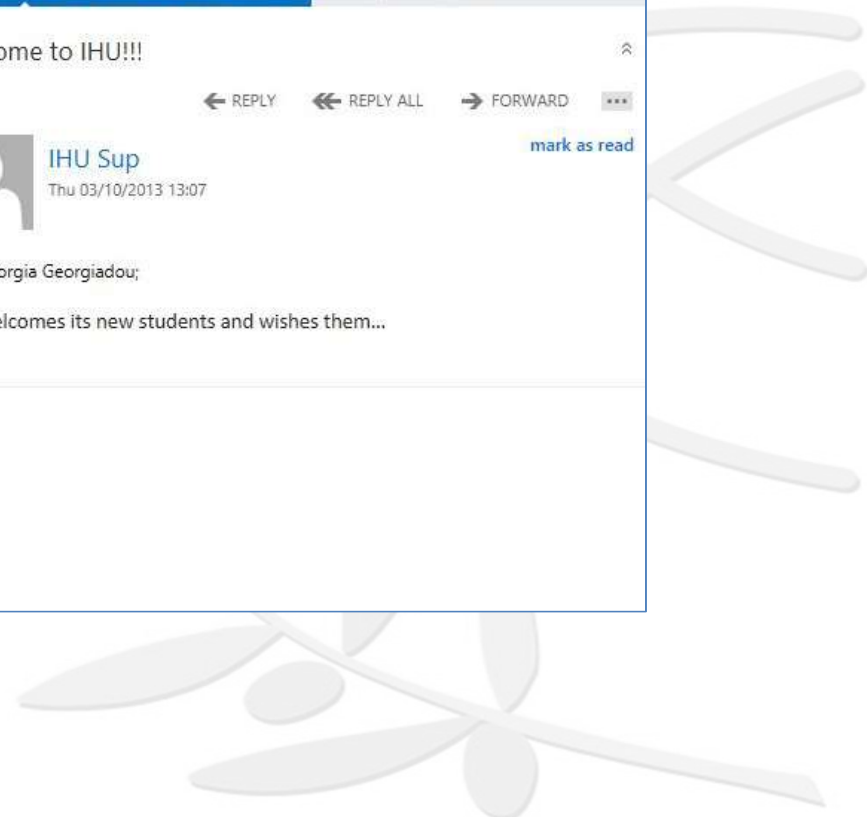




# IHU Live Mail

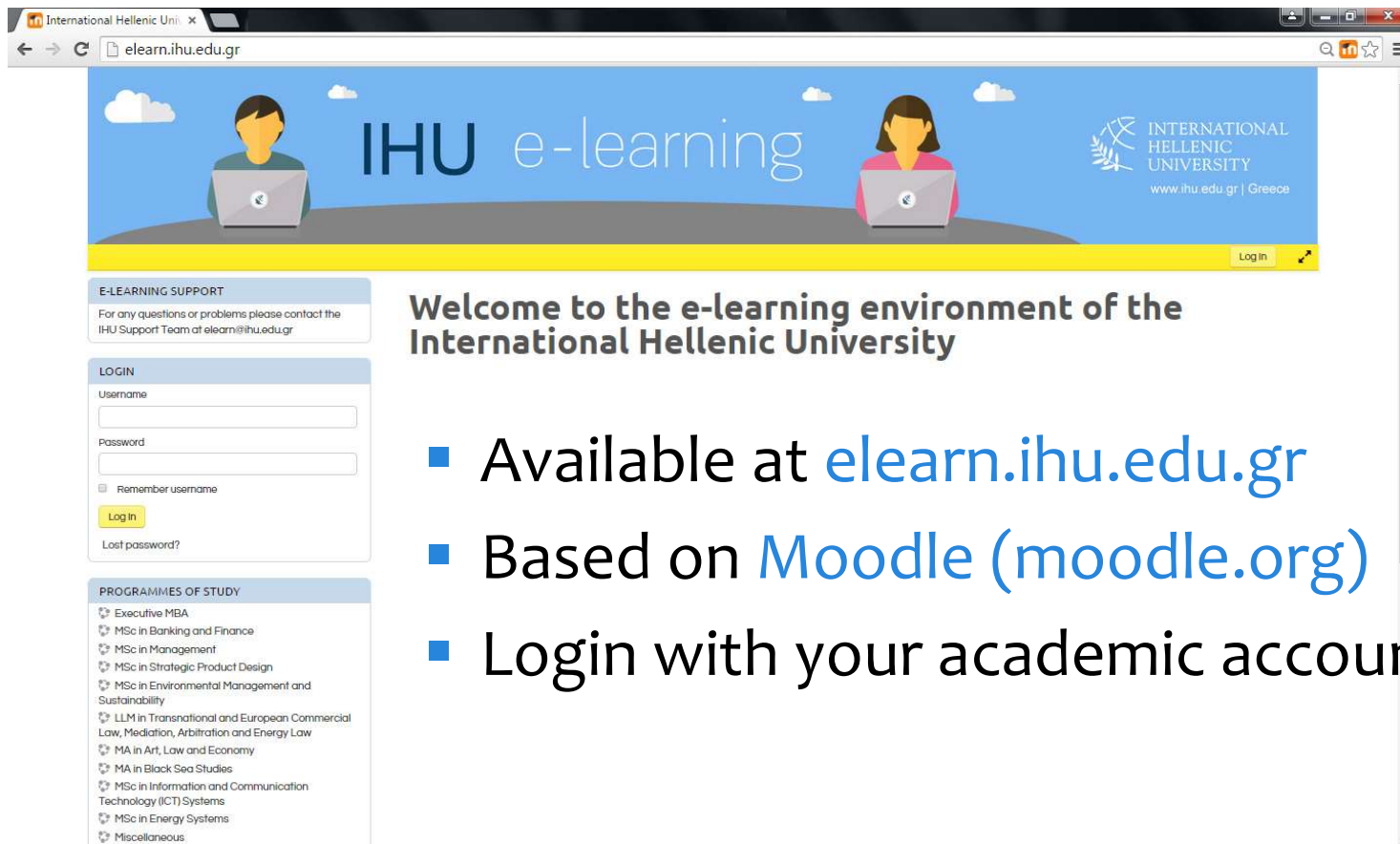
The screenshot displays the Outlook interface within the Office 365 environment. The top navigation bar includes 'Office 365', 'Outlook', 'Calendar', 'People', and the user's name 'Georgia Georgiadou'. The main interface is divided into three sections:

- Left Navigation Pane:** Shows 'new mail' with a search bar. Below it, a list of folders is visible, including 'Favorites' (Inbox 1, Sent Items, Drafts) and 'Georgia Georgiadou' (Inbox 1, Drafts, Sent Items, Deleted Items, Junk Email, Notes).
- Center Mail List:** Displays an email from 'IHU Support' with the subject 'Welcome to IHU!!!!' and a preview snippet 'IHU welcomes its new students and wishes them...'. The email is dated '13:07'.
- Right Reading Pane:** Shows the full email content. The subject is 'Welcome to IHU!!!'. The sender is 'IHU Sup' with a timestamp of 'Thu 03/10/2013 13:07'. The recipient is 'To: Georgia Georgiadou;'. The body text reads 'IHU welcomes its new students and wishes them...'. Action buttons for 'REPLY', 'REPLY ALL', 'FORWARD', and 'mark as read' are visible at the top of the reading pane.





# IHU e-learning environment (1/4)



The screenshot shows a web browser window with the URL [elearn.ihu.edu.gr](http://elearn.ihu.edu.gr). The page features a blue header with the text "IHU e-learning" and the International Hellenic University logo. Below the header, there is a "Welcome to the e-learning environment of the International Hellenic University" message. To the left, there is a "LOGIN" section with fields for "Username" and "Password", a "Remember username" checkbox, and a "Log In" button. Below the login section, there is a "PROGRAMMES OF STUDY" section listing various programs such as Executive MBA, MSc in Banking and Finance, MSc in Management, MSc in Strategic Product Design, MSc in Environmental Management and Sustainability, LLM in Transnational and European Commercial Law, Mediation, Arbitration and Energy Law, MA in Art, Law and Economy, MA in Black Sea Studies, MSc in Information and Communication Technology (ICT) Systems, MSc in Energy Systems, and Miscellaneous.

- Available at [elearn.ihu.edu.gr](http://elearn.ihu.edu.gr)
- Based on [Moodle \(moodle.org\)](http://moodle.org)
- Login with your academic account credentials

# IHU e-learning environment (2/4)

International Hellenic Uni... x  
elearn.ihu.edu.gr

**IHU e-learning**  
INTERNATIONAL HELLENIC UNIVERSITY  
www.ihu.edu.gr | Greece

Demonstration

**E-LEARNING SUPPORT**  
For any questions or problems please contact the IHU Support Team at [elearn@ihu.edu.gr](mailto:elearn@ihu.edu.gr)

**MY COURSES**

- Commercial and Investment Banking
- Financial Econometrics
- Financial Reporting and Analysis
- Foundations of Finance
- Presentation of Creations
- Business and the Environment
- Dissertations 2012-2013
- Transnational Commercial Law I
- Dissertations
- Test Course 102
- Test Course 101
- Import - Sample Course 15-16 Topics Format
- Sample Course 13/14 - Weekly Format

**CALENDAR**  
October 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**UPCOMING EVENTS**

**Welcome to the e-learning environment of the International Hellenic University**

**Programmes of study**

- Executive MBA (2)
- MSc in Banking and Finance (3)
- MSc in Management (3)
- MSc in Strategic Product Design (4)
- MSc in Environmental Management and Sustainability (3)
- LLM in Transnational and European Commercial Law, Mediation, Arbitration and Energy Law (3)
- MA in Art, Law and Economy (1)
- MA in Black Sea Studies (1)
- MSc in Information and Communication Technology (ICT) Systems (3)
- MSc in Energy Systems (2)
- Miscellaneous (10)

Collapse all

# IHU e-learning environment (3/4)

- Course layout

The screenshot displays the IHU e-learning interface for the 'Financial Econometrics' course. The header features the IHU logo and 'IHU e-learning' text. A yellow navigation bar shows 'Financial' and a user profile 'Demonstration'. The breadcrumb trail is 'Home > MSc in Banking and Finance > B9F 2013-14 > Term I > FE13-14BF'. The main content area is divided into three sections: 'UPCOMING EVENTS' (no events), 'Financial Econometrics' (course actions), and 'Course Material' (course content). The left sidebar contains 'PEOPLE' (Participants) and 'MY COURSES' (a list of courses including Commercial and Investment Banking, Financial Econometrics, and others).

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**IHU e-learning**

Financial Demonstration

Home > MSc in Banking and Finance > B9F 2013-14 > Term I > FE13-14BF

**UPCOMING EVENTS**  
There are no upcoming events  
Go to calendar...  
New event...

**Financial Econometrics**

- Course Announcements
- Course Evaluation (Dr. Archontakis)
- Coursework submission
- Grades
- Grades re-sit

**Course Material**

- Lectures
- Data
- Stata
- Course Outline
- t-distribution
- Exam
- Coursework Assignment

**PEOPLE**  
Participants

**MY COURSES**

- Commercial and Investment Banking
- Financial Econometrics
- Financial Reporting and Analysis
- Foundations of Finance
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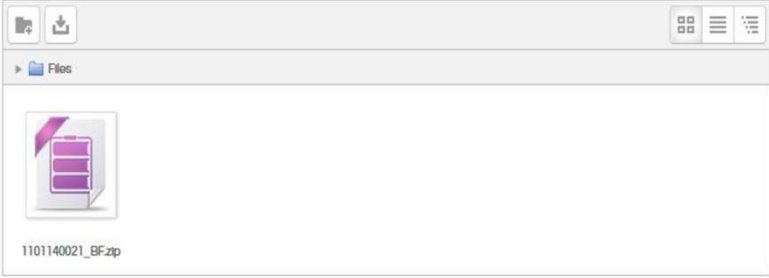
# IHU e-learning environment (4/4)

- Coursework submission

### Coursework submission

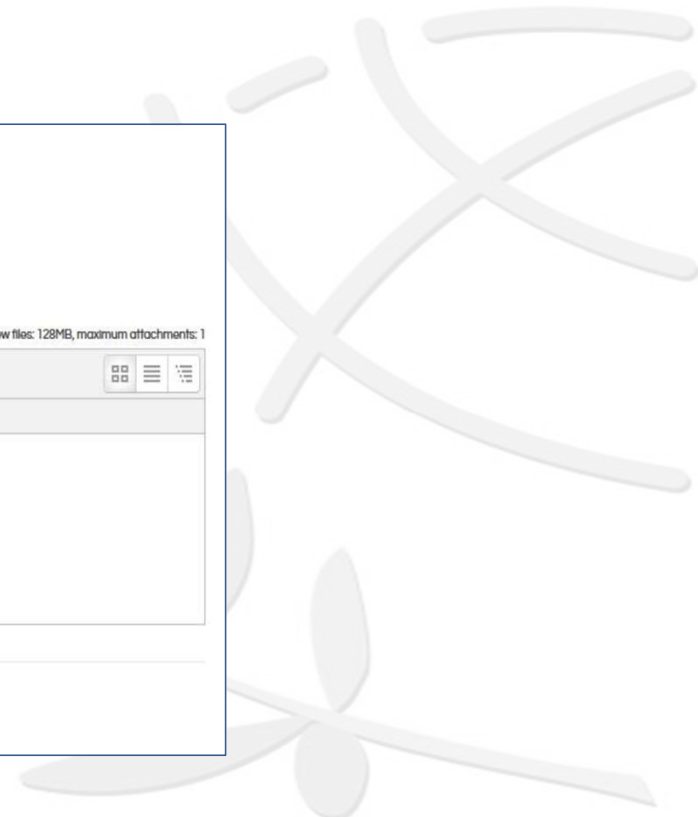
Submit your coursework as outlined in the course.  
For submission instructions, please click [here](#).

File submissions Maximum size for new files: 128MB, maximum attachments: 1



1101140021\_BF.zip

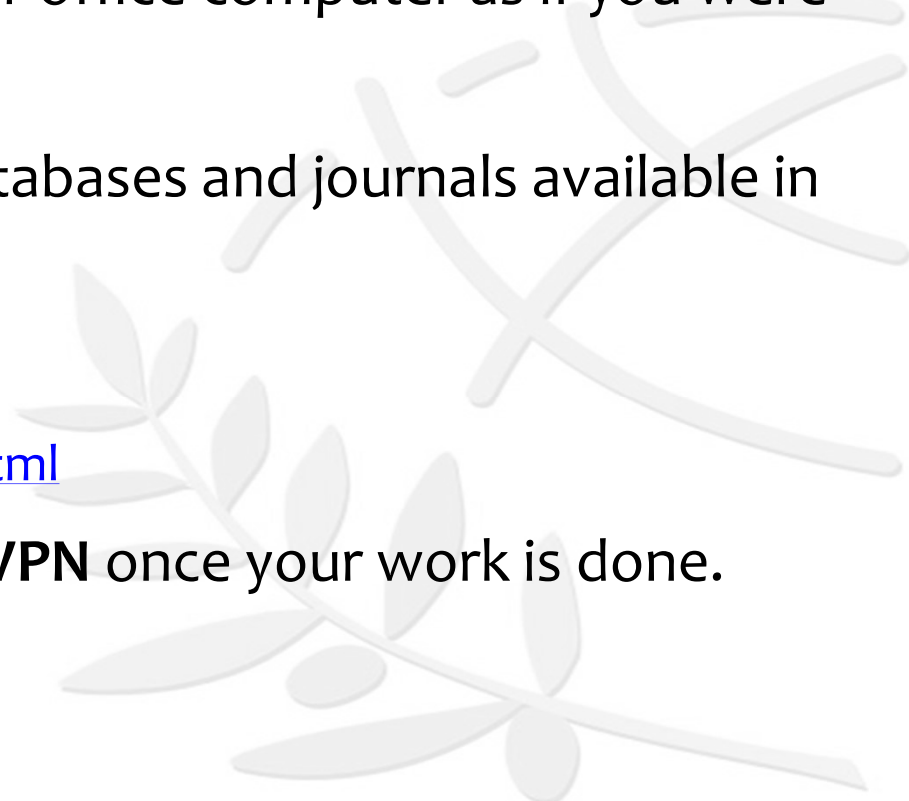
**Save changes** Cancel





# IHU Virtual Private Network

- Allows you to work from your home or office computer as if you were in the university
- Access to online resources such as databases and journals available in IHU Library's portal
- Detailed configuration instructions
  - <http://help.itc.ihu.edu.gr/vpn/software.html>
- It is **crucial** that you disconnect from **VPN** once your work is done.





# Manuals for e-services



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www.ihu.edu.gr | Greece

study **live** excel  
in **Thessaloniki**

IHU ITC Department: support@ihu.edu.gr | +30 2310 807.510

## IHU manuals

1. IHU ITC Department Presentation
2. International Hellenic University Live Mail
3. Changing the IHU academic account password
4. IHU E-mail self-service password reset
5. Introduction to the IHU e-learning environment
6. Coursework submission via the IHU e-learning platform
7. Printing / photocopying using cards
8. The IHU Virtual Private Network service
9. Policy and rules for computer lab use
10. Eduroam and IHU-WiFi configuration instructions
11. Digital Certificates by HARICA



[www.ihu.edu.gr/manuals](http://www.ihu.edu.gr/manuals)



## IHU Facilities

- Internet connection provided by the Greek Research and Technology Network (GRNET)
- 3 Computer Labs (78 workstations) open 24/7 and available to students if not occupied for classes/labs.
- Campus-wide WiFi access





# Wireless connection via eduroam



- SSID: **eduroam**
- More info @ <https://www.eduroam.org/what-is-eduroam/>
- Instructions @ <http://help.itc.ihu.edu.gr/eduroam/>  
<http://cat.eduroam.org>
- Other wireless networks:
  - SSID: **IHU guest** (WPA key: **ihuguestmm**, where mm: month)





# IHU Facilities

- Windows 10 PCs
- Installed software
  - Office 2010
  - Compustat
  - EViews
  - STATA
  - Ansys
  - SolidWorks
  - Etc.



*Always use external storage media when working on lab computers as user files will be regularly deleted*

*All computers will revert to their previously setup state → potential loss of data*



## IHU Facilities (3/3)

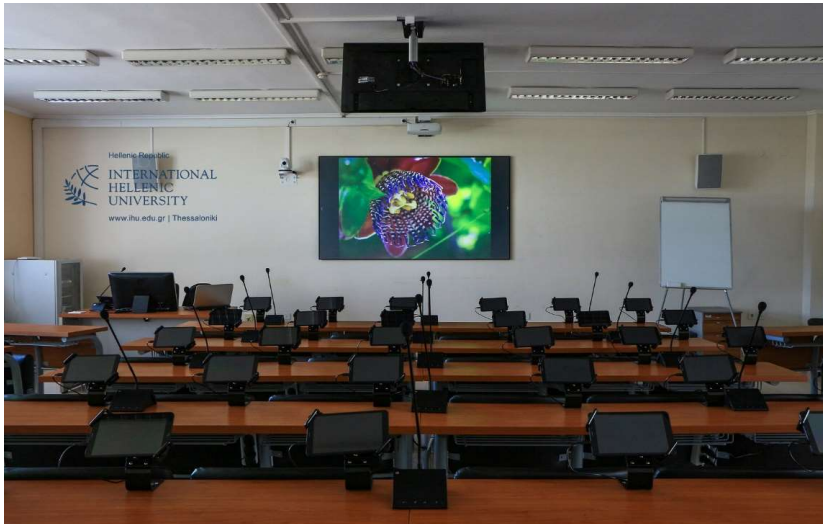
- Shared printers: prepaid cards are required for printing/ photocopying
- Workstation with dedicated use for EIKON Financial Analysis



**THOMSON REUTERS**



# Distance learning infrastructure



- 2 state-of-the-art lecture rooms for distance learning, teleconference
- **Zoom** online video conferencing software



zoom



# IHU Copyright Infringement Policy

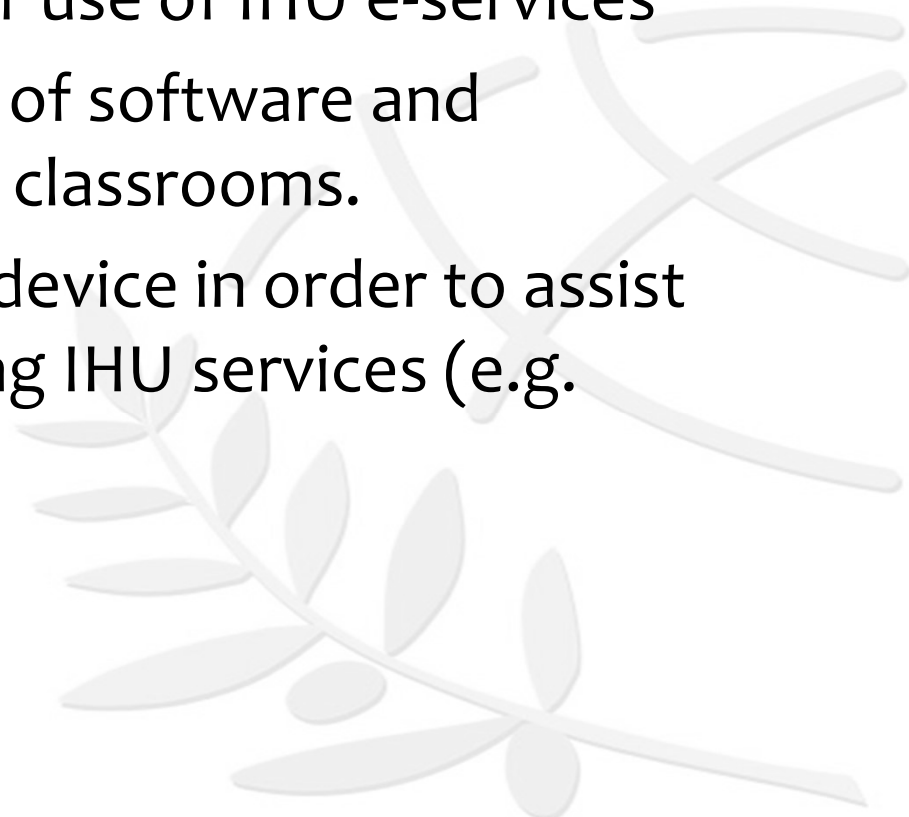
“Regulations for the use and operation of the electronic equipment of the IHU” which became valid by Governing Board approval 2012

Attention is drawn to the fact that in case that any member of the academic community and any user of the equipment, network and generally the services of the International Hellenic University is spotted to be related or linked with illegal possession, use or sharing of any illegal digital material, software or electronic file, **he/she acts illegally and ++ contrary to the existing legislation and is ++ responsible for ++ legal consequences of his/her actions or failures.**



## What we can do for you

- Technical support on the proper use of IHU e-services
- Technical assistance on the use of software and hardware in computer labs and classrooms.
- Bring us your laptop or mobile device in order to assist you, setting up / troubleshooting IHU services (e.g. IHU VPN)

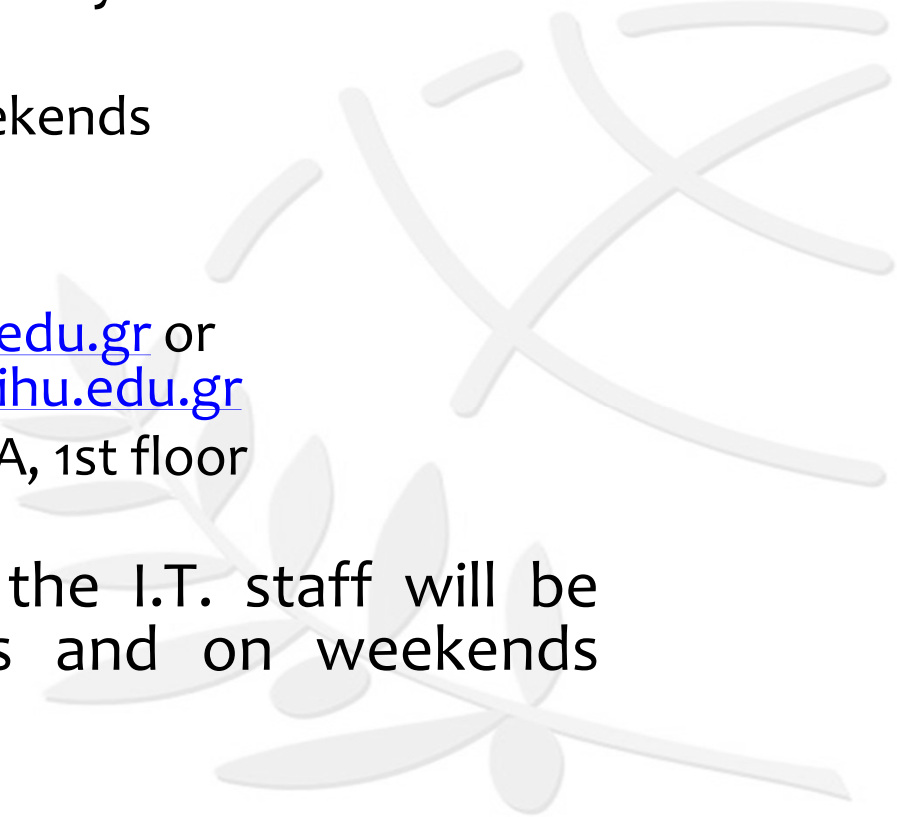




## How to reach us

- Office hours – Open door policy:
  - 09:00 – 22:00\* on weekdays
  - during class hours in the weekends
- You can contact us:
  - by phone : +30 2310-807.510
  - by e-mail : [support@ihu.edu.gr](mailto:support@ihu.edu.gr) or [servicedesk@ihu.edu.gr](mailto:servicedesk@ihu.edu.gr)
  - visit us in person at Building A, 1st floor

\* At least one member of the I.T. staff will be present both on weekdays and on weekends *during class hours.*





## Who we are

- Department Head
  - Dr. Fotis K. Liotopoulos
- Department Staff
  - Dr. Nitsos Ilias
  - Mr. Kapetanidis Charalambos
  - Mr. Karapatakis Iakovos
  - Mr. Grigoropoulos Evangelos





Thank you for your attention!

